

Canada 150 International Graduate Student Fellowship

College of Graduate and Postdoctoral Studies

If you are an international graduate student and interested in supporting the University's goals for internationalization as well as student participation in study abroad activities, taught abroad courses and student exchanges, working closely with the College of Graduate and Postdoctoral Studies (CGPS), the International Office (IO) and the International Student and Study Abroad Office (ISSAC), this fellowship is for you.

Duties: Under the direction of the Director of Internationalization and Special Projects, CGPS, and working closely with the Director of International Partnerships and the Manager of ISSAC, the goal of this fellowship is to encourage and support study abroad participation, to both graduate and undergrad students, as a valuable life-long learning experience and as a means to develop a global perspective and approach to addressing the world's problems. You will complete a variety of tasks in support of this objective, and, the goals of the University's International Blueprint for Action, including, but not limited to:

- Identifying opportunities for the promotion of study abroad experiences to students, planning, preparing and delivering information sessions for students and faculty and other related activities;
- Carrying out logistics in support of the delivery of various activities undertaken by the CGPS, IO and ISSAC related to study/taught abroad opportunities and international engagement activities;
- Develop, research and write promotional materials, information booklets, online communiques, news releases, and other materials to support study abroad experiences for uSask students;
- Helping with evaluation processes, gathering information and reporting on student and mobility program outcomes described in the Blueprint for Internationalization;
- Other associated activities as assigned.

Eligibility: Full-time registered international graduate student. Academic standing of at least 75%. No other major source of funding. Preference will be given to PhD students. You must have at least one year remaining in your graduate program.

Skills & Experience: Proficient in English; effective verbal communication to collect and convey information and make public presentations; strong writing skills. Past experience in cross-cultural communications; sensitivity to and ability to work in a multicultural environment.

Highly organized, creative and able to take initiative, the ability to work and make decisions independently, while exercising good judgment.

Demonstrated ability to build and maintain relationships of trust with students, staff and faculty; and contributing ideas and cooperating well in a team environment.

Knowledge of the university, understanding of the Canadian academic environment including the graduate student experience and the challenges these present to students participating in a study abroad opportunity.

Term of Appointment and Remuneration: May 1, 2017 to April 30, 2018. Payment is based on the posted rates for graduate service fellows and currently this is \$1,234.33 per month (\$271.81 in scholarship and \$962.52 in earnings). You will be expected to provide 12 hrs/week service related to this project. Scheduling of hours is flexible to accommodate for your academic commitments and needs of the project.

Deadline for Applications: April 17, 2017

Application Procedures: Send a complete resume, with a covering letter, to Penny Skilnik, Director of Internationalization and Special Projects, College of Graduate and Postdoctoral Studies, gradstudies.awards@usask.ca.

Only electronic applications, sent as a single PDF email attachment, will be accepted.

In your covering letter, please provide:

1. Your name, email and phone contact information and your student number; the program you are currently registered in (eg: Ph.D. in Public Policy)
2. A brief statement summarizing your relevant experience and your interest in this position.
3. The name, email address and phone number of your current graduate supervisor, or, if you do not have a graduate supervisor, your graduate chair.
4. The email address and phone number of two other references.

For further information, please contact Penny Skilnik at penny.skilnik@usask.ca.